



E&G Visa Services
Document Legalization Order Form

NEED BY DATE: _____

COMPANY'S NAME (If applicable): _____

FULL NAME OF APPLICANT(S): _____

TOTAL NUMBER OF DOCUMENTS: _____

TYPE OF DOCUMENT(S): _____

LEGALIZATION SERVICE(S) REQUESTED:

- DC Notary (\$5.00)
- DC Treasury (\$15.00)
- US Dept. of State (\$8.00)
- Expedited Service (\$20.00)

COUNTRY REQUESTED:

Country 1: _____

Country 2: _____

TOTAL FEES:

Legalization Fee : \$ _____

Embassy Fee : \$ _____

Service Fee (\$30/Doc) : \$ _____

Messenger Fee (\$25/\$40) : \$ _____

Money Order Fee (\$2/Doc): \$ _____

Copy Fee (\$1/page if applicable): \$ _____

Return FedEx: Overnight Delivery - \$25.00 2nd Business Day - \$19.00

Outside of the 48 states (Alaska, Puerto Rico, Hawaii, USVI, Canada) - \$41.00

Total Fee : \$ _____



SHIPPING ADDRESS:

Name: _____ Company: _____
Address (No P.O. Box): _____ Suite/Apt: _____
City: _____ State: _____ Zip Code: _____
Contact Phone No: (_____) _____ - _____
Email Address: _____

PAYMENT INFORMATION:

We accept **money orders, personal and company checks** payable in U.S. dollars made out to E&G Visa Services. We also accept **Visa, MasterCard, and Discover**.

If paying by credit card, please fill out the following:

I, _____, authorize E&G Visa Services to charge all fees (including the 4% credit card convenience fee) to my Visa/MasterCard/Discover card.

Card Type: Visa MasterCard Discover

Credit Card #: _____

Expiration Date: _____ Security Code: _____

Cardholder Name (as appears on card): _____

Credit Card Billing Address: _____

City: _____ State: _____ Zip Code: _____

***Credit card payment is subject to a 4% convenience charge.*

I have read and agreed to E&G Visa Services terms and conditions. I understand that requirements and fees are subject to change without prior notice, and all fees are non-refundable.

Signature

Date Signed