



**E&G Visa Services**  
**Official / Diplomatic Visa Processing Order Form**

**DEPARTURE DATE:** \_\_\_\_\_ **NEED BY DATE:** \_\_\_\_\_

**FULL NAME OF APPLICANT(S):**

First Name	Middle Name	Last Name	Passport Number
1)			
2)			
3)			
4)			
5)			

**VISA(S) REQUESTED:**

Country 1: \_\_\_\_\_ Country 2: \_\_\_\_\_ Country 3: \_\_\_\_\_

Visa Type:            Official            Diplomatic

Number of Entries:    Single            Double            Multiple

**FEES:**

Consulate Fee    : \$ \_\_\_\_\_

Service Fee        : \$ \_\_\_\_\_

Return FedEx:    Overnight Delivery - \$25.00            2<sup>nd</sup> Business Day - \$19.00

Outside of the 48 states (Alaska, Puerto Rico, Hawaii, USVI, Canada) - \$41.00

Total Fee         : \$ \_\_\_\_\_

**SHIPPING ADDRESS:**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address (No P.O. Box): \_\_\_\_\_ Suite/Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Phone No: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_



**PAYMENT INFORMATION:**

We accept money orders, personal and company checks payable in U.S. dollars made out to E&G Visa Services. We also accept Visa, MasterCard, American Express and Discover.

If paying by credit card, please fill out the following:

I, \_\_\_\_\_, authorize E&G Visa Services to charge all fees (including the 4% credit card convenience fee) to my Visa/MasterCard/American Express/Discover card.

Card Type:    Visa                      MasterCard                      American Express                      Discover

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholder Name (as appears on card): \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\*\*Credit card payment is subject to a 4% convenience charge.

*I have read and agreed to E&G Visa Services terms and conditions. I understand that requirements and fees are subject to change without prior notice, and all fees are non-refundable.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed